

Dear Parent/Carer,

### **Use of Internet and e-mail in school**

As part of their work in Information Technology and other subjects, we offer the children supervised access to the Internet and **internal** e-mail. On some occasions children are offered the opportunity to use e-mail outside the school, for example to communicate with children from other schools.

The Internet is a rich source of information and educational activities which are of great benefit to the children. However there are concerns about inappropriate materials and the school takes a range of measures to minimise these risks:

- All access to the Internet is supervised by adults
- A high level filtering system is in operation. This allows access only to children's search engines such as "Ask Jeeves for kids"
- Children are not allowed access to chat rooms at any time
- Children are taught about safe Internet use by their teachers

Before we allow children to use the Internet at school, we must obtain parental permission. If you are happy to allow your child to access the Internet, please complete the enclosed form and return it to school. Pupils and parents **must** sign and return the Internet Use Permission Form below as evidence of their acceptance of the school's rules for responsible use of these facilities before their child is allowed access.

Yours sincerely,

***Headteacher***

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I have read the notes about Internet access at school and the Acceptable Use policy and I have discussed them with my child.

I agree for my child \_\_\_\_\_ Class \_\_\_\_\_

to use the Internet in accordance with the school guidelines.

Signed \_\_\_\_\_ Parent/Carer

Signed \_\_\_\_\_ Pupil

Date: \_\_\_\_\_